# প্রাইম ইসলামী লাইফ ইস্যুরেস লিমিটেড

## Prime Islami Life Insurance Limited

ISO 9001:2015 CERTIFIED

December 09, 2020

### Office Order No.:253-2020

For the greater interest of the Company, Mr. Md. Mizanur Rahman (0855), Executive Officer, Cash Section, Bera Org. Office (Pabna), Rajshahi Zone-03 is hereby transferred to Underwriting Dept., Pabna FPR Centre, Rajshahi Zone-03.

Mr. Md. Mizanur Rahman is advised to report his joining to the EVP (PRT) & Incharge, Rajshahi Zone-03 by 14-12-2020 for training with a copy to the Administration Dept., Head Office, Dhaka. After completion of necessary training he will report at Underwriting Dept., Pabna FPR Centre, Rajshahi Zone-03 along with Stationary Items allotted to him and release letter from Bera Org. Office, Rajshahi Zone-03.

The Cash allowance @ Tk.750/- of Mr. Md. Mizanur Rahman is hereby withdrawn.

Mahmudur Rahman Talukder Senior Vice President (Admin)

Mr. Md. Mizanur Rahman (0855), Executive Officer

#### C.C. to:

- 1. The Chief Executive Officer for kind information.
- 2. The DMD & CS.
- 3. The SEVP & Incharge, Administration Dept.
- The EVP & Incharge (U/W)
- 5. The SVP & Incharge, Finance & Accounts Dept.
- 6. Master file
- 7. Office Order file

- 1. The EVP (PRT) & Incharge, Rajshahi Zone.
- 2. The Incharge, Pabna FPR Centre.
- 3. The Incharge, Bera Org. Office.

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